

FRIENDS OF LEEDS AND BROOMFIELD CHURCHES

Registered Charity 1080363

Minutes of Committee Meeting held on Thursday 8 January at 7.00pm

At Church Farmhouse, Broomfield

Present : Peter Coleman, Jan Enever (Treasurer), Mike Evans, Nigel Fry, Amanda Page, Christine Sharp (Chair), Martin Sharp, Richard Stileman (Vice Chair), Judi Taylor (Secretary).

Apologies: Jenny Hoy, Michelle Webb. Sue Wotton sent a letter of resignation due to pressure of other commitments, she will however be very willing to help with events when possible. Letter of thanks to Sue from Chair.

Action : CS

Minutes of last meeting

All agreed the minutes were a correct record of the last committee meeting and Christine signed them.

Matters Arising

All actions from the last meeting had been completed or would be covered below or in the agenda items.

Welcome pack for new residents – nothing happening on this at present, Mike will follow up when appropriate.

Action : HME

Treasurer's Report

Current A/c	£ 2,891.61
Deposit A/c	£ 31,993.60
Total	£ 34,885.21

Membership Secretary's Report

There are now 120 members, previously 127. 6 members have not paid for several years and have therefore been deleted and one person has died. Peter commented that he knew 4 ex-members of the Friends who had left because they felt there was not enough events involving people from Kingswood. He felt we should be focussing more on children and the younger generation generally. He suggested we might consider doing a sponsored Teddy Bear drop from the church tower jointly with Kingswood school. After some discussion the Committee agreed that to do such an event at Broomfield church in July 2016 would fit well into the calendar.

Mike mentioned the letter he has prepared to go out to those members who do not already pay £12 (new subs) per person. Jan said we needed to make it clear in the letter that the subscription is £12 per person otherwise many assume that £12 covers both members of a couple. We also need to say on the Bankers Order that 'This supersedes all previous Banker's Orders'. She also pointed out that some members will be able to make the change very easily online if they bank online. Mike to amend letter appropriately.

Action : HME

Social Secretary Report

Peter Brice Concert – Straight Eight – This is now set for Saturday 25 April 2015 in Leeds church. Richard has a meeting with Peter next week – the aim was for the music and singing to be light, fun and jazzy. Working party agreed RS, CS, AP, JH. Christine would alert Jenny. The working party would meet in the first week in February. Judi to book church and print tickets. Ladies to provide canapés. Richard to send info for publicity to Judi and Peter by 12 Feb to enable advertising to start on website and in mags – also Peter to do local posters.

Action : RS/CS/AP/JH/JT

Jazz in the Garden – Judi has booked the Chicago Jazz Men for Sunday 12 July – they have not increased their fee from £550 and only need a gazebo, soft drinks and an electric lead as previously. Richard has kindly agreed that we can use his garden again. Working party to be agreed at next meeting. Also need to decide whether to do a lunchtime

barbeque or cakes and tea or both. And where the Jazz Men should site their position in the garden because last time some people could not hear very well.

Plums – See interim report attached from Mike. It was agreed after some discussion that we should try to work with Simon to ensure that we were ready to man the stall as soon as the plums were ready rather than losing a week at the beginning. Everyone agreed that the proposed new signs are a very good idea and we should go ahead with this proposal – expenditure on the new signs was approved. It was also felt that we should put up signs to the plums in Kingswood to attract more interest from the Kingswardians. **Action : HME**

Fine Arts Brass – Jan passed round a leaflet about this group which had performed very successfully in Lenham recently. She suggested we consider them for a concert in 2016.

Teddy Drop from Church Tower – see above in Membership Report. It was agreed we should consider this event for July 2016. Possibly the school could run the raffle and any proceeds of this could therefore go to the school? Other proceeds from sponsorship of Teddies to go to the Friends.

Fabric Report

Brian Hardy (Chair of the PCC) had sent in the attached report in response to a request from Judi for an update. After some discussion it was proposed by Mike that we should pay half of the expenditure (excluding VAT) listed by Brian for the Broomfield Tower Project as follows :

£2102 excl VAT Beam repair – already paid by PCC.

£4440 excl VAT Estimated further costs for the safety work in the Tower.

£1158 excl VAT Professional fees (architect and H&S adviser) – already paid by PCC,

£1500 excl VAT Estimated cost for electrical work on the Tower lighting.

£ 9200 TOTAL – Half of this = £4600.

Peter seconded this proposal which was then agreed to generally. Jan suggested we only make payment to the PCC on production of final invoices but Christine agreed a letter could be sent to the PCC to inform them of our general intention in regard to contributing to this overall project. Judi gave Jan a copy of the final invoice for the Beam repair and she would request a copy of the invoice for the Professional Fees from Brian – this would then be paid to the PCC by Jan. Judi to write as above to Brian and the PCC. **Action : JT/JE**

Publicity/Website

Clive has now put a counter on the website since Oct and the visits since this was done totals 293. Peter to inform Clive of the new planned events and send more publicity material when available.

It was agreed that we would rather have too many requests for tickets for events rather than not enough – we could always turn people away, so Peter was asked to do posters for both forthcoming events rather than just relying on the website and local magazines. **Action : PC**

Any Other Business

None

Date of Next Meeting

Wednesday 8 April 2015 at 7.30pm at Church Farmhouse, Broomfield.