

# **FRIENDS OF LEEDS AND BROOMFIELD CHURCHES**

**Registered Charity 1080363**

**Minutes of Annual General Meeting held on Wednesday 21 October 2015 at 7.30pm**

**In St Margaret's church, Broomfield**

**Present :** Christine Sharp (Chair), Jan Enever (Treasurer), Mike Evans, Amanda Page, Pauline Royer, Martin Sharp, Judi Taylor (Secretary).

**Apologies :** Peter Coleman, Brian Hardy, Jenny Hoy, Richard Stileman (Vice Chair), Michelle Webb.

## **1. Minutes of 2014 AGM**

All present who were at the last meeting on Thursday 16 October 2014 agreed that the minutes were a true and accurate record and approved them and Christine Sharp signed them.

## **2. Matters Arising**

All actions from 2014 AGM completed. Minutes are now, after approval and exclusion of anything confidential, put on the website.

## **3. To Receive the Annual Report**

The Chairman began by thanking all the Committee for their hard work during the year especially Jan for the excellent accounts, Jenny for the great event work and Judi for the admin support and Richard for editing the Newsletter. She requested that next year we should make fuller coverage of our social events in the Annual Report and newsletter as a considerable amount of effort went in to producing these eg the Peter Brice Concert. She also thanked Mike and Richard for all their hard work on the plums which had brought in another good result supported by some excellent new plum noticeboards. Christine further reported that we had had another very good year, we had a strong membership and a hard working committee, we had raised over £69K during the years that we had been in existence as a Charity and now had a membership of 120 – sadly some members had died during the year and others had moved away but some new members had been gained from initiatives in the Village Magazine and from Mike's mailings. Martin Sharp proposed that we accept the Annual Report and Mike Evans seconded. Unanimous agreement.

## **4. To Approve the Certified Accounts and Approve the Treasurer's Report**

The Treasurer drew attention to the files of accounts which were available at the meeting for inspection if anyone would like to look at them. She said she was very grateful to Applied Accountancy our Independent Examiners who turned round the examination of our accounts very quickly and were excellent value for money.

There were no questions on the accounts and that being so Judi Taylor proposed that the Certified Accounts were accepted and Mike Evans seconded this proposal. There was unanimous agreement to this from the members present.

## **5. Election of Honorary Officers**

The following members had been nominated as Honorary Officers for the coming year :

- Christine Sharp – Chair
- Richard Stileman – Vice Chair
- Jan Enever – Treasurer
- Judi Taylor – Secretary

Judi said she would prefer to resign if anyone was willing to take on the role of Secretary and Pauline Royer said she would be willing to shadow Judi for a year and then perhaps take over as Secretary. This proposal was gratefully accepted.

There were no other nominations for any of the Honorary Officer roles, therefore Martin proposed the election of the above members and Mike seconded this proposal and all present agreed.

#### **6. Election of Committee Members**

The following members continue on the committee in their three year term: Amanda Page, Peter Coleman and Mike Evans. Jenny Hoy, Martin Sharp and Michelle Webb were nominated for re-election to the committee. Pauline Royer was also nominated to become a new committee member and all the above members were unanimously elected.

#### **7. To Appoint an Accounts Examiner and to Determine their Remuneration**

Jan Enever proposed that Applied Accountancy be re-appointed as our Accounts Examiner – they had always been very helpful and supportive and their fees at £60 were extremely reasonable. Mike Evans seconded this proposal which was carried unanimously.

#### **8. To Agree the Annual Subscription**

Last year it was proposed that any new member joining should be asked to pay £12 and any existing member not already paying £12 or more should be asked to amend their standing order to a minimum of £12. Mike as Membership Secretary was asked to work out the wording for any communication that was needed to implement this decision and Jan was asked to amend the Membership Application form appropriately. All this had been done and Mike reported that a good number of members had indeed sent in their amended standing order forms for the new amount. He would follow up with those members who had not yet responded. In light of this recent change to the subscription it was decided to leave them at £12 per member for the coming year.

#### **9. Any Other Business**

Jan suggested that given the small number of members attending the AGM at present we should change the time of our meeting next year to 4.30pm with tea and home made cakes. This way we might persuade a few more members to attend. This was agreed by all.

Christine mentioned that of course our Churchwardens are welcome to attend our meetings at any time.

#### **10. Venue of Next AGM**

AGM 2016 to be held in St Nicholas' church, Leeds, 4.30pm with tea and cakes.

