

FRIENDS OF LEEDS AND BROOMFIELD CHURCHES

Registered Charity 1080363

Minutes of Committee Meeting held on Wednesday 29 July 2015 at 8.00pm

At Church Farmhouse, Broomfield

Present : Peter Coleman, Jan Enever (Treasurer), Jenny Hoy, Christine Sharp (Chair), Martin Sharp, Richard Stileman (Vice Chair), Judi Taylor (Secretary).

Apologies: Mike Evans, Amanda Page, Michelle Webb.

Minutes of last meeting

All agreed the minutes of 24 June were a correct record of the last committee meeting and Christine signed them.

Peter pointed out that before the minutes of our meeting on 8 April were put on the website, we had agreed to delete the words '*we are not a social club*' in para 4b. Judi to amend prior to sending the minutes to the website. **Action : JT**

Matters Arising

All actions from the last meeting had been completed or would be covered below or in the agenda items.

Peter requested that we should always indicate the date of the last meeting when referring to the signing of the minutes of the last meeting. Judi to action. **Action : JT**

Quote for guttering repairs at Leeds awaited from Brian Hardy.

Welcome pack for new residents – nothing happening on this at present, Mike will follow up when appropriate.

Action : HME

Jazz in the Garden

Close Out Report

Sadly numbers were well down for this event this year at 45 compared with around 80 in 2013. Thus the takings were only £500 for tickets and £152.75 for teas. Costs were £550 for the Jazz Men and £10 for tea supplies, thus we only made £92.75 profit.

Rain during the afternoon deterred a number of people from coming along and as the same thing happened in 2013 those who had attended then decided they would rather not risk the weather again. We also had stiff competition from the Kent Show and the finals of Wimbledon on the same afternoon. The conclusion drawn was that, although the Jazz Men are extremely good and Richard and Tricia's garden is really beautiful, we have now done this event 5 times and we need to think of something different which is not so subject to the vagaries of the weather.

Plums

New signs for Plums – The new signs are now almost ready, Jan called in to JRT Signs in the week to leave the deposit cheque and she said the signs were being made as she was there. They looked very good and would be a big improvement. Judi reported that Mike and Tom were planning to go round and put up the signs on Monday 10 August unless Simon/Richard defer the start of the plum picking. Mike had bought some wood to fix the new signs to.

Action : RS/HME

Other Plum admin – Judi reported that the rota for manning the plum stall was now complete and the risk analysis had been done. Final admin would be emailed to all the stand volunteers a week before the picking was due to start.

Action : JT

Events for 2016

Flower Festival – after some discussion about a range of possible events it was decided to focus on doing a Flower Festival over a weekend in Leeds church in June 2016 and to combine it with a Teddy Parachute event for the children. We would also offer tea and cakes at this event and charge at the door for a brochure about the Festival. A charge would also be made for the Teddy Parachute event entries and we would work with the two local primary schools to arrange a competition for the children to write poems about the Flower Festival/ Teddy event. A possible theme for the Flower Festival might be Shakespeare as 2016 is the 400th anniversary of his death. We may also invite local businesses to sponsor a flower arrangement.

Judi to write to the PCC with a view to confirming a possible date for this event which did not clash with any other church events in June 2016. **Action : JT**

Plums – We assumed that Simon would still be willing for us to offer PYO Plums in the orchard in August/Sept. This to be confirmed nearer the time.

Other Events for 2016 – A Safari Supper or a Concert or a Silent Auction were the other possible events discussed for either Spring or Autumn 2016. More discussion next meeting on which, if any, of these we might choose.

Annual Report and Newsletter

Reports to Richard were requested by 10 August 2015 from the Chair, Social Secretary, Membership Secretary, Treasurer and Fabric (JT). Judi to obtain a quote for printing the Newsletter from Tim Munt and compare with other print sources. **Action : CS/JH/ME/JE/JT**

Any Other Business

Christine had written to Derek Hadlow concerning making him an Honorary Member of the Friends and he had seemed very pleased about this when two of the committee members had independently spoken to him about it.

Confidentiality

It was not felt that anything discussed at this meeting needed to be considered as Confidential.

Date of Next Meeting

Wednesday 21 October 2015 - 7.30pm AGM and 8pm Committee meeting at Broomfield church.